

THE SOCIETY OF MARY

APPLICATION FOR A GRANT IN SUPPORT OF THE PROVISION OR RENOVATION OF A SHRINE IN HONOUR OF OUR LADY

This form should be used when making an application for a grant from the Society to assist with the provision or renovation of a shrine or image of Our Lady. (Renovation includes repair, refurbishment, restoration or conservation. Grants may be given in respect of work on the immediate surround to a figure of Our Lady as well as for work on the figure itself.)

Not all sections of the form will apply to every application, but anyone making an application is encouraged to provide as much information as possible, either on the form itself or on supplementary pages, so that the Society will be aware of all relevant facts.

Section 1 The person making the application

1.1 Name and address

1.2 Daytime telephone number

1.3 Capacity in which the application is made (eg Parish Priest, Churchwarden, PCC Secretary)

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Section 2 Information about the project for which a grant is sought

2.1 Please say here what the project entails (eg provision of a statue of Our Lady, conservation of a picture of Our Lady, etc).

2.2 Please indicate here where the shrine is or will be located.

2.2 Estimated cost of the project

2.3 Status of the estimate (eg budgetary estimate, fixed price quotation, etc)

2.4 Will a faculty be required for the project?

2.5 If a faculty is required, has it yet been granted? (If so, please attach a copy.)

2.6 Does the project require the professional advice of an architect?

THE SOCIETY OF MARY

APPLICATION FOR A GRANT IN SUPPORT OF THE PROVISION OR RENOVATION OF A SHRINE IN HONOUR OF OUR LADY

2.7 If so, has one been appointed? If the answer is yes, please say who the architect is.

2.8 Has a contractor been selected?

2.9 If so, please say who it is and outline briefly his/her qualifications for the work.

2.10 Does the project form part of a larger undertaking (eg restoration of a church or chapel)?

2.11 If so, please say what the larger undertaking entails and give an indication of the likely total cost.

2.12 Please add here any other information you consider relevant.

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Section 3 Information about the Parish in which the project is located

3.1 Please give here any information you can to indicate the amount of support in the parish for the proposed work.

THE SOCIETY OF MARY

APPLICATION FOR A GRANT IN SUPPORT OF THE PROVISION OR RENOVATION OF A SHRINE IN HONOUR OF OUR LADY

3.2 Please outline here the financial circumstances of the parish.

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Notes

1 Please feel free to attach further pages if you need more space for the information you wish to include in support of your application.

2 Where the Society makes a grant in support of the provision or renovation of a Shrine, it is expected that an acknowledgement of the Society's assistance will be provided in a permanent form in the vicinity of the Shrine.

3 Where a grant is agreed, the Society will expect to see evidence that the work has been completed before any payment will be made. Subsequently, a copy of the receipted invoice for the work will be required. (In the case of a major project for which stage payments are to be made, a receipted invoice for a stage payment will be accepted for both purposes.)